


## Macmillan Unit Volunteer Task Description

|   |   |
|---|---|
| <b>Your role:</b>   | <b>Driver</b>   |
| <b>Business Unit:</b>   | Macmillan Day Centre  |
| <b>Location/Where based:</b>  | Christchurch Hospital   |
| <b>Reports to:</b>  | Volunteer Coordinator 01202 705353/Senior Volunteer   |
| <b>Purpose of the role:</b>   | The Macmillan Day Centre provides diversionary therapies, friendship, support and treatments, for people with life-limiting diseases such as MND and Cancer. Volunteer Drivers support the day centre, ward and charity by offering transport to patients and next of kin, who would otherwise struggle to use public transport. Volunteer drivers use their own vehicles and are reimbursed for all mileage undertaken at current HMRC rates. Patients transported in volunteer vehicles do not have significant mobility issues as these patients are transported in specially adapted vehicles.  |
| <b>What we are working towards</b><br><br> | <p><b>Hospital Vision and Aspiration</b> – To be the most improved hospital in the UK by 2017</p> <p><b>Hospital Mission</b> – Providing the excellent care we would expect for our own families</p> <ul style="list-style-type: none"> <li>• <b>Putting patients at the heart of everything we do</b></li> <li>• <b>Working together to improve care</b></li> <li>• <b>Being responsive to patients' individual needs</b></li> </ul> <p><b>Values: Communicate – Teamwork – Pride - Improve</b></p>  |
| <b>What you may be asked to help with</b>   | <ul style="list-style-type: none"> <li>• Offer a regular day where you are free to volunteer and be included in the rota system.</li> <li>• Travel around our catchment area. (West Hampshire, Burley, Bransgore, Verwood, Ringwood, Ferndown, Bournemouth, Christchurch and Highcliffe but occasionally other hospitals)</li> <li>• Collect patients from their own home to bring into the Day Centre for 9.45 am returning patients home at 3.30 pm</li> <li>• Assist patients in and out of the vehicle where required</li> <li>• Raise any concerns regarding independent mobility, safeguarding etc to the Clinical Lead.</li> <li>• Deliver therapy equipment to, and collect from patients' homes</li> <li>• Collect donation pots from shops, offices and pubs and replace with empty pot</li> <li>• Bring patients into hospital/appointments and if necessary return home again</li> <li>• Bring family members in at point of death if no other transport available</li> <li>• Collect emergency medical supplies from another local hospital</li> </ul> |
| <b>Skills/Experience required:</b>  | <ul style="list-style-type: none"> <li>• Caring, compassionate nature</li> <li>• Good communicator</li> <li>• Careful driver with own vehicle</li> <li>• Ability to work within boundaries and maintain client confidentiality.</li> </ul>  |
| <b>Training/Support offered:</b>  | Hospital Induction/Manual Handling and moving and escorting patients<br>Peer led Driver assessment  |
| <b>Time commitment:</b>   | Minimum 1 day per week during the above times – driving time 2 hrs  |
| <b>CQC Outcomes</b>   | Volunteers are supporting the hospital by working towards CQC Outcome 7, keeping patients safe, Outcome 14 through correct supervision  |